

# Gibson County Council Regular Session Minutes January 10, 2023

The Gibson County Council met in Regular Session on January 10, 2023, at 9:00 a.m. at the North Annex Meeting Room.

**Council Members Present:** Jeff Clark, Derek McGraw, Jeremy Overton, Jay Riley, Robert Schleter, Michael Stilwell, and Hannah Whitehead

Also present were Auditor Mike Watkins, 1<sup>st</sup> Deputy to Auditor, Kristy York, and 2<sup>nd</sup> Deputy to Auditor, Wendy Williams

The Council opened the meeting with the Pledge of Allegiance to the Flag.

**Election of 2023 Officers** - Council Member McGraw motioned to appoint Council Member Overton as President, seconded by Council Member Stilwell. The vote was 7-0.  
Council Member Riley motioned to appoint Council Member McGraw as Vice President, seconded by Council Member Stilwell. Nominations were closed and the vote was 7-0.

**Approval of Minutes** – December 20, 2022, minutes were approved as written.

## DEPARTMENT REPORTS

**Jail Project** –George Ballard, Owners Representative gave Council a brief on the project and told them the project is moving along with clean dirt being hauled into the site. A timeline was given to the Council showing a projected completion date of 2024. They hope to have a live camera come online soon for everyone to watch the jail building progress.

**Sheriff's Department** – Sheriff Vanoven gave Council reports and told them the Jail's incarcerated December daily average was 89. Sheriff Vanoven gave a brief of the 2022 Report of Collections. Sheriff Vanoven told Commissioners a story about Deputy Garrett Tuley, an employee of the Sheriff's Department. On Christmas Day, Garrett Tuley stopped, what he thought was an impaired driver while off duty. His wife, a nurse, was with him. He determined the driver was having an allergic reaction which was the reason for the impaired driving. His wife had an EpiPen with her in which they were able to administer to the driver. Deputy Tuley had called for an ambulance, which transported the driver on to the hospital, he then parked the driver's car in a church parking lot to spare the expense of towing.

## OLD BUSINESS

**YMCA Sewer Project** – Attorney McDonald is in front of the Council this month to get the forgivable loan for the YMCA utility project finalized. The RDC approved this project in the amount of \$600,000, however this still needs approved by the Economic Development Commission. He requests this be tabled until the next meeting.

Council Member McGraw made the motion to table, seconded by Council Member Clark. The vote was 7-0.

**Health Department Staffing & Wage Changes** – Administrator Shade told Council the Health Board had approved her to become Administrator on January 1, 2023. They also approved Diane to go back to

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Health Nurse, which will reduce her salary by \$4,742.40. This will transfer into the new Administrator's line. They will need an additional amount of \$2,360 to put into the Administrator line to total \$45,000. They intend to get this amount from the Overtime line. The Administrator will come out of the union and go into a salaried position. The Health Board has approved these changes. Council Member Riley made the motion to allow the changes, seconded by Council Member McGraw. The vote was 7-0.

They have a retiree coming up in August. The person replacing retiree will use the part time money line and will be brought in at the same rate of pay as the Retiree. They request permission to advertise for this position. The Council was okay with this advertisement.

**2023 Meeting Schedule** – Council Member Clark motioned to keep the meetings on the 2<sup>nd</sup> Tuesday of each month at 9:00 a.m., seconded by Council Member McGraw. Budget meetings will be announced later. The vote was 7-0.

**Salary Adjustment Request to Community Corrections Grant Fund or Project Income by Rachel Johnson**- Rachel explained at the December 20, 2022, meeting that Corrections Officers in the Jail received a pay increase, but all Community Corrections Field Officers were excluded. She requests that everyone's wage be changed by \$1.38, per hour for 2023, across the board at Community Corrections. This raise of \$1.38 does not include the \$.50 per hour raise everyone received, so the total change for 2023 will be \$1.88. They have money in the budget and their board has approved the change. Rachel explained all job descriptions to the Council. She requested this change take place on January 1, 2023. Council Member Riley motioned to approve pay increase for office manager to \$21.49, field officer \$21 and facility officer to \$20 to match jailers change effective January 1, 2023, seconded by Council Member Stilwell. Rachel explained that all the employees working in work release deal with inmates daily and feels everyone should receive this raise. Sheriff Vanover agreed with Rachel. Council asked Rachel to come back with job descriptions substantiating the argument, as not all jail employees received the larger raise. Council Member Clark feels the job descriptions should be written as well so they can justify this point. Council Member Riley rescinded his motion, seconded by Council Member McGraw. The vote was 7-0. Council will revisit this as soon as job descriptions are reviewed. Rachel left the meeting to get the job descriptions.; she returned to the meeting at 10:06 (just after Prosecutor Cochren) with job descriptions. The job titles for Community Corrections do not cross over into the jail. Council Member Clark motioned to approve the raises as requested across the board, as presented by Rachel. by Council Member Riley feels Facility Officer should be \$20 and retroactive to January 1, 2023. Clark's motion was seconded by Council Member McGraw. The vote was 7-0. The new rates will be Office Manager \$21.49; Field Officer \$21; Case Manager \$19.93; Facility Officer \$20; Clerk \$19.05. Wendy will change this on today's pay without the signed salary ordinance if Council agrees. Council Member Riley approved paying new rates on this pay, seconded by Council Member McGraw. The vote was 7-0.

## **NEW BUSINESS**

**Prosecutor Office requests new line for a F/T Receptionist & Vehicle** – Prosecutor Cochren thanked Council for the addition of the investigator for 2023. Prosecutor Cochren overlooked the need for a vehicle for the Investigator. He requests an additional in 2502 Deferral Fund for a vehicle in the amount \$40,000. This amount will be used for gas/maintenance of the vehicle as well. Council Member McGraw motioned to approve creation of a new line for vehicle expense and an additional appropriation of \$40,000 for Prosecutor Cochran, seconded by Council Member Clark. The vote was 7-0.

Prosecutor Cochren would also like to make a part-time receptionist position into a full-time position. He wishes to pay this position \$33,280 (\$16 per hour, based on years of experience) annual wage. The IV-D

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gets 2/3 of this money back in federal incentive grant money. This position will be paid from General Fund IV-D, 9117 Hub Grant, and 8895 Incentive Fund; he will circle back with payroll to ensure where this will be paid. Council Member McGraw asked for a job description and the math on paper. Council Member McGraw motioned to table this request until this is received, seconded by Council Member Clark. The vote was 7-0. Prosecutor Cochren will be added to the February month agenda.

Prosecutor Cochren has had IV-D Attorney position open for a while. He is close to securing an employee for this position. He wishes to pay a retention bonus and wonders if the school repayment line could be relabeled retention. Council would like to see retention added to the school repayment label description. Council Member Riley made the motion to add retention to the school repayment account, seconded by Council Member Clark. The vote was 7-0.

**Chief Deputy Position Request to be added to Sheriff's Department Payroll** – Sheriff Vanoven would like to add a Chief Deputy to his payroll in the Sheriff's Department. He feels this is tradition and he is looking for someone with strength and wisdom to help him learn his job. He requests to add George Ballard for this position. He requests \$57,000 per year for this position as the position will not need county insurance; the position will not be a merit deputy. He will find the money to pay the position within the budget as he is realigning positions and will have leftover money in a Captain and Sergeant line. He would like him to start immediately. There is an issue with George currently being Owner's Representative for the jail project, which is not a salary position, but a contract position. The next owner's representative contract is due June 2024. Council Member McGraw motioned to create a Chief Deputy position in the Sheriff Department, which will eliminate 1 Captain's position and 1 Sergeant's position (for 2023), seconded by Council Member Riley. The vote was 7-0. Council Member Riley motioned to pay the Chief Deputy \$57,000 per year without holiday pay or overtime, effective today (1/10/23), seconded by Council Member Clark. The vote was 7-0. Wendy has sent a letter to the Health Insurance requesting exclusion of Chief Deputy due to age, but she has not received an answer. Council Member Clark wants to work with the new Sheriff's administration to get retention built up in the department.

### **2023 Appointments**

Community Corrections Board - Council Member McGraw  
E911 Advisory Board - Council Member Stilwell  
Gibson County Solid Waste - Council Member Clark  
Safety Committee - Council Member Stilwell  
Sheriff's Pension Board - Councilmen Overton and Riley  
Evansville Urban Transportation System – no appointment  
Chamber of Commerce Ex-Officio – Council Member Whitehead  
Council Finance Committee - Councilmen Overton, Riley, and Clark  
Regional Economic Development – Council Member Schleiter  
Gibson County Development - Council Member Schleiter  
Gibson County Redevelopment - Phil Young and Bruce McIntosh  
Gibson County Economic Development - Council Member McGraw  
Gibson County Advisory Planning Commission – Council Member Stillwell

**Position Classification with Pay Increase** – Commissioner Montgomery was present to request that EMA Assistant Director, Stephanie McKinney be moved to First Deputy pay; she wishes to remain in the union. The union representative was present and told Council she would never prohibit anyone from getting a pay raise. Council Member Overton asked if they have discussed this in an open union meeting, as the Council does not want other Union members to storm the next council meeting. There is a union

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meeting on 2/1/23 and they will discuss this move in that union meeting. Council Member McGraw made the motion to table , seconded by Council Member Riley. The vote was 7-0.

**Personal Services Transfer Requests-**

1000 General Fund, EMS 0301 requests	from	11300 Part-time	\$3,514.48
	into	12304 Overtime Paramedics	
1000 General Fund, EMS 0301 requests	from	11300 Part-time	\$1,951.91
	into	12303 Overtime	
General Fund Extension Office 0011 requests	from	11300 Part-time	\$1,359.20
	into	11500 2 <sup>nd</sup> Deputy	
MVH Fund 1176 #530 requests	from	12303 Admin OT	\$ 708.84
	into	11311 Bookkeeper/Dispatch	
General Fund Surveyor 0006 requests	from	11411 Registered Surveyor	\$ .15
	into	11111 Elected Official	
General Fund Prosecutor 0009 requests	from	11608 Dep Prosecutor	\$ 695.98
	into	12500 PERF	
General Fund Public Defender 0271 request	from	10401 FICA/Medicare	\$ 310.44
	into	12307 Group Insurance	\$ 310.38
	into	10405 Chief PD Suplmt	\$ .06
General Fund Jail 0380 requests	from	10201 Corrections Officer	\$ 669.50
	into	11210 Jail Commander	
General Fund EMS 0301 requests	from	11300 P/T	\$1,951.91
	into	12303 O/T	
General Fund EMS 0301 requests	from	11300 P/T	\$3,514.48
	into	12304 O/T Paramedics	
Fund 9121 Com Crctns Grant requests	from	11301 P/T O/T	\$5,371.16
	into	12307 Group Insurance	
	from	11301 P/T O/T	\$ 95.02
	into	11003 Director	\$ 20.06
	into	11402 Clerk/Secretary	\$ 74.96
Fund 1135 Cum Bridge requests	from	12500 PERF	\$3,174.08
	into	12307 Group Insurance	
Fund 1189 Recorder's Perpetuation requests	from	11303 P/T Wages	\$4,097.20
	into	12307 Group Insurance	
Fund 9117 Hub Grant requests	from	10401 FICA/Med	\$2,081.75
	and	11300 P/T	\$2,000.00
	and	10100 Administrator	\$1,182.63
	into	12307 Group Insurance	\$5,264.38
	from	10100 Administrator	\$ 553.45
	and	12500 PERF	\$ 93.61
	into	12307 Group Insurance	\$ 647.06

Council Member McGraw motioned to approve all the above transfers, seconded by Council Member Riley. The vote was 7-0.

**Out of Series Transfer Requests-**

1174 Medical Care for Inmates, requests	from	30101 Other Services/Charges	\$ 296.00
	into	22000 Supplies	
General Fund 1000, Recorder #0004 request from	26000 Office Supplies		\$1,823.62
	and	25301 Rebinding	\$2,500.00
	and	31701 Printer Maintenance	\$ 800.00
	into	21200 Other Supls/Srvcs	\$5,123.62
Treasurer #0003 request	from	26000 Office Supplies	\$1,710.53
	and	26101 Office Records	\$3,271.00
	into	33503 Maintenance	\$4,981.53
	from	11300 Part-time	\$1,156.41

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into 33503 Maintenance

Council Member Riley motioned to approve all the above out of series transfers, seconded by Council Member McGraw. The vote was 7-0.

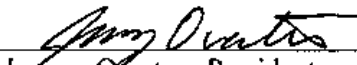
**ADDITIONAL APPROPRIATIONS REQUIRING COUNCIL APPROVAL ONLY FOR 2022 –**

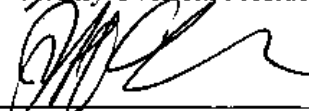
8104 Victim Assistance Gant needs an additional appropriation for 2022 in personal services in the amount of \$313.40.

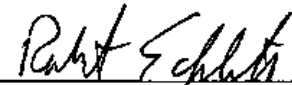
Council Member Riley motioned to approve the transfers, seconded by Council Member Stilwell. The vote was 7-0.

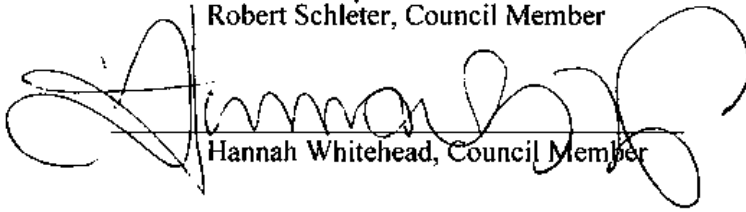
Council Member McGraw motioned to adjourn the meeting.

Minutes from the January 10, 2023, meeting

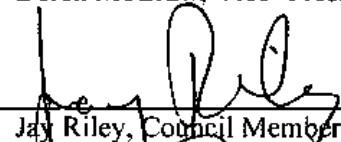
  
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Jeremy Overton, President

  
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Jeff Clark, Council Member

  
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Robert Schleiter, Council Member

  
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Hannah Whitehead, Council Member

  
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Derek McGraw, Vice- President

  
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Jay Riley, Council Member

  
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Michael Stilwell, Council Member

Attest:   
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Michael A. Watkins, Gibson County Auditor

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